

INSTANT ACCESS TO YOUR DOCTOR ONLINE

Our practice is now online. Access all of your records or message our office anytime, day or night. Follow these easy steps to get started!

Your account

We will send you an e-mail to the address you provided at your last visit. Your username, password and the URL to the Patient Portal will be included.

You will be asked to enter your date of birth when you login. This step will increase the protection and security of your medical records. Please change your password the first time you login, to ensure your information is protected.

View and edit your account information from the **My Profile** link.



View messages

Messages are available in the left hand column. You have several options.

- **Open as a PDF** – Save your messages and any attachments as a PDF.
- **Print a Message** – Print your messages.
- **Forward a Message** – Send a message to another doctor.
- **Reply** – Reply to your physician's message.



Send messages

Messages to your Doctor are encrypted to ensure the protection of your Health records.

*Reply may be disabled for a select few doctors. Contact us if you experience any difficulty.



Your medical record

Access your medical records from the Records menu tab. You will have several options.

- **View** – View your medical record on a secure web page.
- **Download Text** – Save your record in an HTML format that can be saved and viewed later using a web browser.
- **Download Data** – Save your record in an XML format that can be uploaded to your personal health record (i.e. Microsoft HealthVault, Dossia, etc.)
- **Transmit** – Send your medical record to another doctor using a highly secure Direct email technology.