OfficeMate Education Conference 2018

Day One 7:30 AM – 5:00 PM

07:30 AM	Registration
08:15 AM	Breakfast & Welcoming Remarks
09:00 AM	Classroom Introductions
09:15 AM	OM Overview: Check In & Check Out w/Exam from EMR
10:15 AM	Partner Presentation
10:30 AM	Break
10:45 AM	Security, Attributes/Lens Loader, and Product Maintenance
12:15 PM	Partner Presentation
12:30 PM	Lunch
01:30 PM	Partner Presentation
01:45 PM	Preferences, Scheduler, and Generating Recalls
02:45 PM	Partner Presentation
03:00 PM	Break
03:15 PM	RX Orders, RX Status, and Fee Slips
04:45 PM	Q&A/Wrap-Up
05:00 PM	Cocktail Reception

Day Two 8:30 AM – 4:00 PM

08:30 AM	Breakfast
09:00 AM	Day 1 Review
09:15 AM	Ledger, Receipts and Adjustments, and Posting EOP
10:15 AM	Partner Presentation
10:30 AM	Break
10:45 AM	Break out session (VSP Interface or Reports)
12:15 PM	Partner Presentation
12:30 PM	Lunch
01:30 PM	Third Party Claims Processing and End of Day Closing
03:00 PM	Break
03:15 PM	Product Manager Presentation
03:30 PM	Q&A/Wrap-Up
04:00 PM	Dismissal

- Please bring your laptop. While iPads can be used for OfficeMate they are more difficult to use and we do not recommend them for this product.

- You will be given access to a "conference training database." You do not need install OM.

- Must be live with the software at least 30 days prior to attending the conference.