

Vista Education Conference | OfficeMate

Friday 7:30 AM – 5:00 PM

7:30 AM	Registration
8:15 AM	Breakfast & Welcoming Remarks
9:15 AM	Classroom Introductions
9:30 AM	Overview: Office Flow & Check-In to Check-Out w/Exam from EMR
10:20 AM	Partner Presentation
10:30 AM	Break
10:45 AM	Attributes/Lens Loader, Product Maintenance, & Security
12:20 PM	Customer Success Manager Presentation
12:30 PM	Lunch
1:30 PM	Partner Presentation
1:40 PM	Preferences - Finance Tab
2:00 PM	Scheduler Customization and Creating Templates
2:50 PM	Partner Presentation
3:00 PM	Break
3:15 PM	Rx Order, Rx Status, & Fee Slips
4:45 PM	Q&A/Wrap-Up
5:00 PM	Cocktail Reception

Saturday 8:30 AM – 4:00 PM

8:30 AM	Breakfast
9:15 AM	Tips & Tricks
9:30 AM	Receipts, Adjustments, & Using Patient Ledger
10:20 AM	Partner Presentation
10:30 AM	Break
10:45 AM	Breakout Session (VSP Interface or Inventory)
12:20 PM	Partner Presentation
12:30 PM	Lunch
1:30 PM	Third-Party Claims Processing, End-of-Day Closing, & Reports
2:15 PM	“What’s Coming: Future Releases”
2:30 PM	Break
2:45 PM	Patient Engagement Presentation
3:00 PM	Q & A/Wrap-Up
4:00 PM	Dismissal

- Please bring your laptop and/or iPad
- Must be live with the software at least 30 days prior to attending the conference